

Department of Probation and Child Care Services

Vision

A sensitive and congenial society for Children by ensuring their Rights

Mission

In Line with national policies and international standards, provide equal opportunities for all children specially orphaned, abandoned, destitute and children in conflict with law while ensuring their rights.

Objectives

- ❖ Rehabilitation of children in conflict with law.
- ❖ Taking measures to safeguard the rights of orphaned, abandoned and destitute children.
- ❖ Safeguarding the rights of children subjected to legal issues.
- ❖ Taking measures to promote and ensure child rights.
- ❖ Amending the existing legislation on child rights in line with national and international standards by coordinating and under the recommendation of relevant Ministries and Provincial Councils.
- ❖ Providing technical knowhow and legal advice to provincial Departments of Probation and Child Care Services when necessary.
- ❖ Providing of infra-structure facilities required for the rehabilitation of children in conflict with law.
- ❖ Improving the existing internal asset management methods.
- ❖ Provision of an efficient service to satisfy the needs of the public.

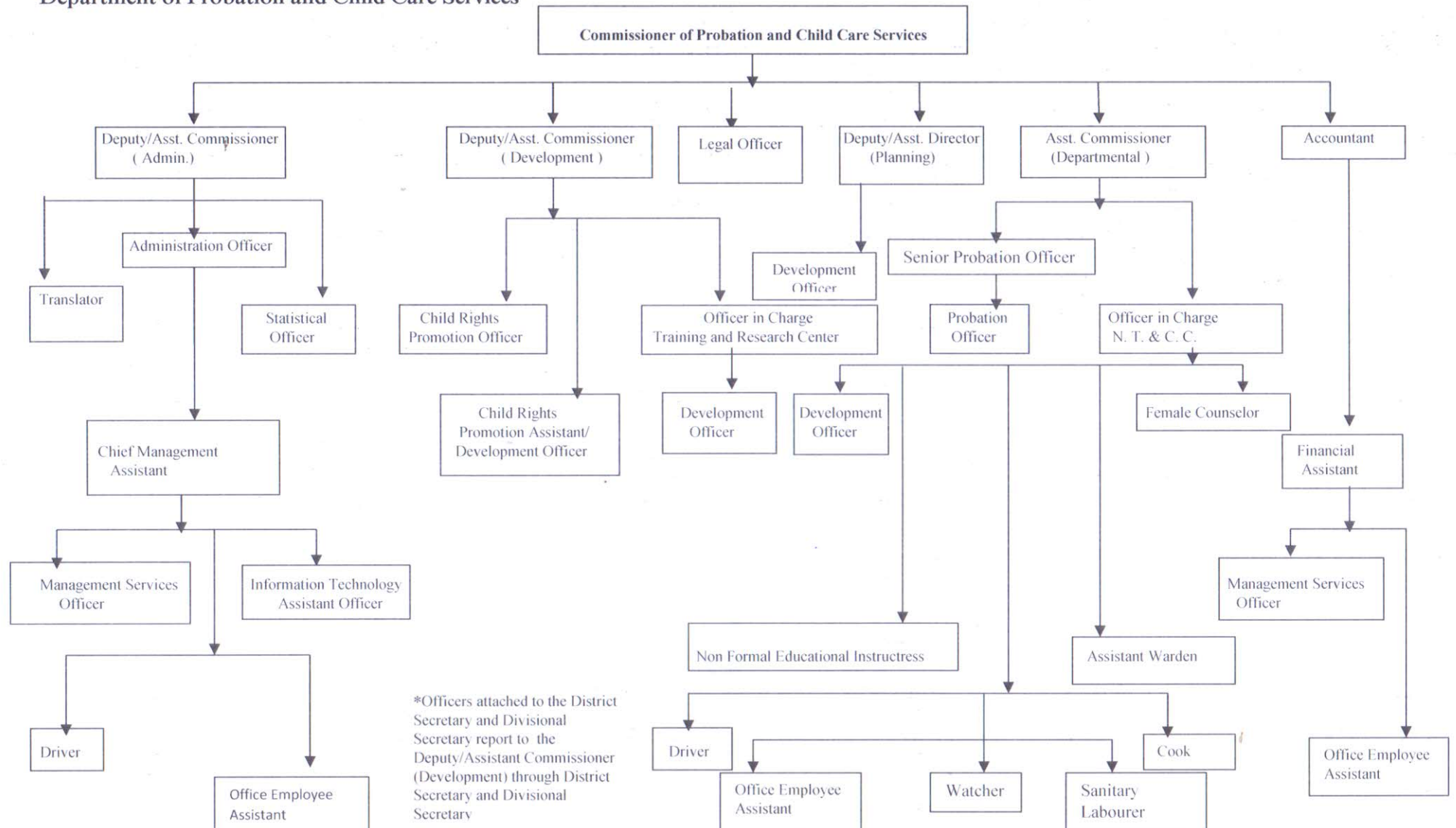
Functions & Responsibilities

- ❖ Development and Implementation of Alternative care policy
- ❖ Foreign Adoption
- ❖ Capacity Development of Probation Officers, Institutional Staff and Children in Institutions
- ❖ Provide Technical and Financial support for Provincial Departments
- ❖ Maintaining counseling and training centre for children
- ❖ Refurbishment of child care institution
- ❖ Support for re-Unification of Children
- ❖ Implementation of Programs for ensure the Rights of children according to CRC.

Cadre Management

Service Level	Approved Cadre	Existing Cadre
Senior	8	5
Tertiary	232	226
Secondary	245	227
Primary	17	12
Total	502	470

Department of Probation and Child Care Services



Statement of Monthly/Quarterly Cash Flow as per approved Expenditure Plans for the year 2023

Name of the Ministry/ Department/District Secretariat: Department of Probation and Child Care Services

Head No: 217

	Expenditure items (with Expenditure Codes)	Cash Requirement for the approved expenditure plans																Rs.'000
		Jan.	Feb.	March	1st Quartet Total	April	May	June	2nd Quartet Total	July	Aug.	Sep.	3rd Quartet Total	Oct.	Nov.	Dec.	4th Quartet Total	Grand Total
I	Salaries and allowance (1001 and 1003)	25,750	25,750	25,769	77,269	25,750	25,750	25,769	77,269	25,750	25,750	25,769	77,269	25,750	25,750	25,769	77,269	309,076
	Other Allowances paid with salary(Except object code 1003)	393	393	393	1,179	398	388	391	1,177	398	388	391	1,177	398	398	391	1,187	4,720
II	Overtime and Holiday pay (1002)	50	50	70	170	65	170	120	355	180	100	100	380	115	180	100	395	1,300
III	All other Recurrent Expenditure	3,000	1,935	2,000	6,935	2,948	2,000	2,000	6,948	2,500	2,638	2,858	7,996	2,700	2,700	2,991	8,391	30,270
	Total Recurrent	29,193	28,128	28,232	85,553	29,161	28,308	28,280	85,749	28,828	28,876	29,118	86,822	28,963	29,028	29,251	87,242	345,366
IV	Reimbursable Foreign Aid	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
V	Other all Capital Expenses	1,148	1,147	1,147	3,442	1,807	1,807	1,806	5,420	1,823	1,823	1,822	5,468	1,113	1,113	1,112	3,338	17,668
VI	Public Officers Advance Account	500	1,500	500	2,500	2,000	1,500	1,500	5,000	1,500	2,000	1,500	5,000	1,000	1,000	500	2,500	15,000
VII	Deposit Accounts	50	50	-	100	-	-	-	-	-	-	-	-	-	-	-	-	100
VIII	Other Advance Accounts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Grand Total	30,891	30,825	29,879	91,595	32,968	31,615	31,586	96,169	32,151	32,699	32,440	97,290	31,076	31,141	30,863	93,080	378,134

Chief Financial Officer/Chief Accountant/Director (Finance)

Date: 2022/12/22

R. A. J. Dilrukshi
Accountant
Department of Probation & Child Care Services
3rd Floor, Sethsiripaya - 2nd Stage,
Battaramulla.

Annual Implementation Plan - 2023
Ministry of Women, Child Affairs and Social Empowerment (Women and Child Sector)

Main Development /Welfare Programme :
Division/Department/Institute

Probation & Child Care Services
Department of Probation & Child Care Services

* Please use separate tables for each subject/Vote

Table A - Performance Targets

Name and No of the vote : Refurbishment of Children's Homes 217-2-2-3-2202

Objective	Strategies	Expected Results	Objectively Verifiable Indicators	Means of Verification	Responsibility	Remarks
Ensuring violence free healthy environment for children in need of care and protection, conflicts with laws in child care development centers	Coordinating and assisting provincial probation system	Providing care & protection for at risk children	No of Children homes re-furbished/ No of Children facilitated	Records of re-furbished Children homes/ Children Records	Pro.DPCCS, DPCCS	

Name and No of the vote : Supervision of Children's Homes 217-2-2-4-2202

Objective	Strategies	Expected Results	Objectively Verifiable Indicators	Means of Verification	Responsibility	Remarks
Ensuring violence free healthy environment for children in need of care and protection, conflicts with laws in child care development centers	Coordinating and assisting provincial probation system	Providing care & protection for at risk children	No of Children homes re-unified/ No of Children facilitated/ No of staff members trained /No of Meetings	Records of re-unified Children homes/ Children Records/ Training Records/ Meeting Reports	Pro.DPCCS, DPCCS	
Ensuring the safety of children in Child Care Institutions	Introducing Foster Families for institutionalized Children	Improve Service for Children's wellbeing	No of programs	Program Reports	Pro.DPCCS, DPCCS	
Improving knowledge and skills of the institutionalized Children to strengthen the child protection and to reduce the vulnerabilities and upgrading and updating of the knowledge while providing basic facilities.	Strengthening National Training and Counseling Center	Improve Services for Children's wellbeing & Ensure Children right of health Nutrition & Education.	No of Programs /No of Participants /No of children benefited	program Reports/ Records of benefited children	DPCCS, SMWCD	

Name and No of the vote
:Empowerment of Vulnerable Children Providing Vocational Skills & Financial Assistance 217-2-2-5-2202

Objective	Strategies	Expected Results	Objectively Verifiable Indicators	Means of Verification	Responsibility	Remarks
Prevention of Child Abuse and Ensuring Child Protection	Establishing violence free environment for children in all settings (At home/ School/ Tuition Class/ Community)	Strengthening Child protection in society	No of Programs /No of Participants	Program Reports/ List of Participants	DPCCS, Dis.Sec, Div.Sec.	
Identifying the families having children in extreme vulnerability and taking measures in a multiple approach to minimize/eliminate such risk situations and providing financial assistances where necessary to address identified specific needs.	Reporting and Responsive mechanism to prevent /minimize vulnerabilities of children	Providing care & protection for at risk children	No of Care Plans/ No of children benefited / No of Programs /No of Participants	Reports of Care Plans/ Records of benefited children/ Program Reports/ List of Participants	DPCCS, Dis.Sec., Div.Sec., SMWCD	
Strengthening/Ensuring meaningful child participation and improve evolving capacity of children	Create platforms for children to be empowered by ensuring right to participation and adolescent engagement	Children are enjoyed right to participation and improve their capacities	No of Researches conducted/ No of Meetings/ No of Programs /No of Clubs / No of children participated	Research Reports/ Program Reports/ Records of Clubs/ List of Participants / Records of Meetings	DPCCS, SMWCD, Dis.Sec, Div.Sec.	
Children are free from all forms of violence at all settings	Creating a caring and responsive community for the children to enjoy the rights	Strengthening Community based systems for child protection	No of meetings/ No of Reports/ Programmes/ No of model villages	Records of Meetings/ Records of Reports /Records of Programmes	DPCCS, PDPCCS, SMWCD, Div.Sec.	
Improving rights of children who are living in marginalised community	Creating and establishing right based environment for marginalized children (Street/Urban/Fisheries Community/Indigenous/Estate)	Strengthening Community based systems for child protection	No of Mobile services / No of children benefited/No of programs	Records of Programmes/ Records of benefitted children	DPCCS, Dis.Sec, Div.Sec	
Improving knowledge and skills of the field officers to strengthen the child protection and to reduce the vulnerabilities and upgrading and updating of the knowledge while providing basic facilities.	Capacity Building and provide environment for officers to perform duties	Improve Services for Children's wellbeing	No of programs conducted/ /No of Officers participated/	Records of Programmes/ List of Participants / Developed Modules	DPCCS	
Tracking of progress of Officials and delivering services to the beneficiaries in effective and efficient manner.	Monitoring and Evaluation	Identify gaps in services of DPCCS	No of meetings conducted/ No of Officers participated	Records of Meetings/ List of Participants / M & E Documents	DPCCS, Dis.Sec., Div.Sec.,	

Work together with all relevant institutions & community to create a rights secured environment for children	Providing IEC to aware community and relevant parties & conducting programmes	Strengthening child protection in society.	No of Programmes/ No of documents printed / No of Disseminations	Records of Programmes/ Printed Documents /Records of Disseminations	DPCCS	
--	---	--	--	---	-------	--

Name and No of the vote : Ensuring Child Rights 217-2-2-6-2202

Objective	Strategies	Expected Results	Objectively Verifiable Indicators	Means of Verification	Responsibility	Remarks
Promotion and Strengthening child rights and well being	Establishing mechanism to ensure rights to survival and development of Children	Improve Services for Children's wellbeing & Ensure Children right of health Nutrition & Education.	No of Children benefited	Records of Children	DPCCS, Dis.Sec., Div.Sec.	
Ensuring the safety & protection of children in disaster situations	Proper system to protect and enhance rights of the children in disaster situations	Educating children and parents about child safety in disaster situations & Minimize child abuse in emergencies, Strengthening services for children in emergencies	No of Children benefitted	Records of Children	DPCCS, Dis.Sec., Div.Sec.	

Annual Implementation Plan - 2023
Ministry Of Women , Child Affairs and Social Empowerment (Women and Child Sector)

Division/Department/Institute : **Department of Probation & Child Care Services**
Name of the vote : **217-2-2-3-2202, 217-2-2-4-2202, 217-2-2-5-2202, 217-2-2-6-2202, 217-2-2-4-2401**
Vote No :
Source of Funding : **GOSL**
Total Allocation (Rs.Mn.) : **65.000** **Table B- Action Plan 2023**

* Please use separate tables for each subject/Vote

Name and No of the vote : **Refurbishment of Children's Homes 217-2-2-3-2202**

S.N.	Programmes/ Projects/ Activities	Location/s *	Cost of Estimates (Rs.Mn)	Quarterly Targets								Key Performance Indicator
				Q1		Q2		Q3		Q4		
				Physical	Financial (Rs.Mn)	Physical	Financial(Rs. Mn)	Physical	Financial (Rs.Mn)	Physical	Financial(Rs.Mn)	
Priority area/Strategy 01- Coordinating and assisting provincial probation system												
1	Refurbishment of Children's Homes	National & Provincial	5.000	2	1.000	3	1.900	3	1.600	1	0.500	No of re-furbished Children Homes
Total			5.000		1.000		1.900		1.600		0.500	

Name and No of the vote : **Supervision of Children's Homes 217-2-2-4-2202**

S.N.	Programmes/ Projects/ Activities	Location/s *	Cost of Estimates (Rs.Mn)	Quarterly Targets								Key Performance Indicator
				Q1		Q2		Q3		Q4		
				Physical	Financial (Rs.Mn)	Physical	Financial (Rs.Mn)	Physical	Financial (Rs.Mn)	Physical	Financial(Rs.Mn)	
Priority area/Strategy 01- Coordinating and assisting provincial probation system												
1.1	Providing financial assistances for needs identified through the children's home supervision and for maintaining children's home minimum standards	Provincial	1.700	1	0.300	2	0.500	2	0.500	1	0.400	No of Children's Homes provided facilities
1.2	Reintegration of identified Children	Provincial	2.200	1	0.550	1	0.550	1	0.550	1	0.550	No of reintegrated Children
1.3	Training for care givers	Provincial	0.050	0	0.000	1	0.025	1	0.025	0	0.000	No of Training Programmes
1.4	Coordination with Provincial Departments of Probation	National	0.200	1	0.050	1	0.050	1	0.050	1	0.050	No of Meetings
Priority area/Strategy 02- Introducing Foster Families for institutionalized Children												
2.1	Rasing Awareness on Alternative Care Policy & Human Trafficking	National	0.050	0	0	1	0.050	0	0.000	0	0.000	No of Programmes
2.2	Provide training / skill developoment/Capacity development programmes for the institutionalized children(paratte)	National	0.800	0	0.000	1	0.200	1	0.300	1	0.300	No of Programmes
Total			5.000		0.900		1.375		1.425		1.300	

Name and No of the vote		Empowerment of Vulnerable Children Providing Vocational Skills & Financial Assistance 217-2-2-5-2202										Key Performance Indicator
S.N.	Programmes/ Projects/ Activities	Location/s *	Cost of Estimates (Rs.Mn)	Quarterly Targets								
				Q1		Q2		Q3		Q4		
				Physical	Financial (Rs.Mn)	Physical	Financial(Rs. Mn)	Physical	Financial (Rs.Mn)	Physical	Financial(Rs.Mn)	
Priority area/Strategy 01-		Establishing violence free environment for children in all settings (At home/ School/ Tuition Class/ Community)										
1.1	Capacity development programmes for children on how to become an admirable child.	Divisional	2.5125	335	2.5125	0	0.000	0	0.000	0	0.000	No of Programmes /No of Participants
Priority area/Strategy 02-		Reporting and Response mechanism to prevent /minimize vulnerabilities of children										
2.1	Providing financial and non financial support for the identified children in vulnerable families through Care Plan	Divisional	4.385	20	1.000	42	2.200	24	1.185	0	0.000	No of Care Plans/ No of children benefited.
2.2	Care Plan training & evaluation Programme	National	0.100	0	0.000	1	0.100	0	0.000	0	0.000	No of Programmes /No of Participants
Priority area/Strategy 03-		Create platforms for children to be empowered by ensuring right to participation and adolescent engagement										
3.1	Implementing proposed recomendation of Child-led Resaerch	District	0.200	4	0.100	4	0.100	0	0.000	0	0.000	No of Research conducted
3.2	Capacity development programs for Facilitators of children's clubs and councils	District	0.400	0	0.000	25	0.400	0	0.000	0	0.000	No of Meetings
3.3	Conduct regular meetings of Children's clubs and Council's - Divisional level	Divisional	5.025	0	0.000	335	1.675	335	1.675	335	1.675	No of Meetings
3.4	Conduct regular meetings of Children's clubs and Council's - District Level	District	0.600	0	0.000	25	0.200	25	0.200	25	0.200	No of Meetings
3.5	National Children's Council	National	0.200	0	0.000	0	0.000	0	0.000	1	0.200	No of Meetings
Priority area/Strategy 04 -		Creating a caring and responsive community for children to enjoy their rights										
4.1	National Child Rights Monitoring Committee meetings	National	0.100	1	0.050	0	0	1	0.050	0	0.000	No of Meetings
4.2	Conducting regular Divisional Monitoring Committe Meeting on Child Rights	Divisional	3.8500	335	0.9625	335	0.9625	335	0.9625	335	0.9625	No of meetings conducted
4.3	Provincial Meetings	Provincial	0.200	0	0.000	4	0.100	4	0.100	0	0.000	No of meetings conducted
4.4	CRC Reporting Unit	National	1.700	1	0.425	1	0.650	1	0.625	0	0.000	No of Meetings & Reports
Priority area/Strategy 05 -		Creating and establishing right based environment for marginalized children (Street/ Urban/Fisheries Community / Indigenous/ Estate)										
5.1	Conducting mobile services and providing legal documents for children of marginalized groups	District/ Divisional	0.750	0	0.000	7	0.350	8	0.400	0	0.000	No of Mobile services conducted/ No of children benefited

Priority area/Strategy 06 -		Capacity Building and provide environment for officers to perform duties										
6.1	Annual Convention of CRPOs and opportunity to share experiences	National	0.100	0	0.000	0	0.000	0	0.000	1	0.100	No of Programmes / No of Participants
Priority area/ Strategy 07 -		Monitoring and Evaluation										
7.1	Progress Review Meeting (National/ District)	National/ District	3.200	76	0.8000	76	0.8000	76	0.8000	76	0.8000	No of Meetings
Priority area/ Strategy 08 -		Providing IEC to aware community and relevant parties & conducting programmes										
8.1	Programmes for World Children's Day	National/ District/ Divisional	1.600	0	0.000	0	0.000	1	0.400	361	1.200	No of programmes
8.2	Printing , Publications & Dissemination	National	0.0775	0	0.000	1	0.0775	0	0.000	0	0.000	No of Documents
Grand Total			25.000		5.850		7.615		6.3975		5.1375	

Name and No of the vote		: Ensuring Child Rights 217-2-2-6-2202										
S.N.	Programmes/ Projects/ Activities	Location/s *	Cost of Estimates (Rs.Mn)	Quarterly Targets								Key Performance Indicator
				Q1		Q2		Q3		Q4		
				Physical	Financial (Rs.Mn)	Physical	Financial(Rs. Mn)	Physical	Financial (Rs.Mn)	Physical	Financial(Rs.Mn)	
Priority area/ Strategy 01-		Establishing mechanism to ensure rights to survival and development of Children										
1.1	Provision of educational assistance for children having irregular school attendance / with a potential of dropping out school	Divisional	0.670	335	0.670	0	0.0000	0	0.000	0	0.000	No of Children benefited
1.2	Kepakaru Deguru	Divisional	24.000	2000	6.000	2000	6.000	2000	6.000	2000	6.000	No of Children
1.3	Provide nutrition and Medical Aid Programe	Divisional	0.125	10	0.050	15	0.075	0	0.000	0	0.000	No of Children benefited
1.4	Twin Aid program	Divisional	0.750	22	0.1875	46	0.375	22	0.1875	0	0.000	No of Children benefited
1.5	Flood affected Children	Divisional	0.408	17	0.102	17	0.102	17	0.102	17	0.102	No of Children
Priority area/ Strategy 02-		Proper system to protect and enhance rights of the children in disaster situations										
2.1	Provide emergency aid assistance for affected children	Divisional	0.047	5	0.025	5	0.022	0	0.000	0	0.0000	No of Children benefitted
Grand Total			26.000		7.0345		6.5740		6.2895		6.1020	

Name and No of the vote :				217-1-1-2002, 217-1-1-2003, 217-1-1-2401								
S.N.	Programmes/ Projects/ Activities	Location/s *	Cost of Estimates (Rs.Mn)	Quarterly Targets								Key Performance Indicator
				Q1		Q2		Q3		Q4		
				Physical	Financial (Rs.Mn)	Physical	Financial (Rs.Mn)	Physical	Financial (Rs.Mn)	Physical	Financial (Rs.Mn)	
Priority area/ Strategy 01-		Capacity development of officials and providing basic infrastructure facilities to have smooth working environment.										
1.1	Plant, Machinery & Equipment	National	0.200	1	0.050	1	0.050	1	0.050	1	0.050	No of maintenance
1.2	Vehicles	National	0.300	1	0.100	1	0.050	1	0.050	1	0.100	No of maintenance
1.3	Staff Training	National	0.500	1	0.100	1	0.150	1	0.150	1	0.100	No of Trainings
Total			1.000		0.250		0.250		0.250		0.250	

Name and No of the vote :				217-2-2-2002, 217-2-2-2003, 217-2-2-2108, 217-2-2-2401								
S.N.	Programmes/ Projects/ Activities	Location/s *	Cost of Estimates (Rs.Mn)	Quarterly Targets								Key Performance Indicator
				Q1		Q2		Q3		Q4		
				Physical	Financial (Rs.Mn)	Physical	Financial(Rs. Mn)	Physical	Financial (Rs.Mn)	Physical	Financial(Rs.M n)	
Priority area/ Strategy 01-		Capacity development of officials and providing basic infrastructure facilities to have smooth working environment.										
1.1	Plant, Machinery & Equipment	National	0.100	0	0.000	0	0.050	1	0.050	1	0.000	No of maintenance
1.2	Vehicles	National	0.100	1	0.050	1	0.050	0	0.000	0	0.000	No of maintenance
1.3	Capital Payments for Leased Vehicles	National	2.400	3	0.600	3	0.600	3	0.600	3	0.600	No of installments
1.4	Staff Training	National	0.400	0	0.000	1	0.100	1	0.200	1	0.100	No of Trainings
Total			3.000		0.650		0.800		0.850		0.700	

Location/s * : If space is inadequate please use and attached paper to indicate location/s

- AIPs should be prepared in "MS. Excel" and pl use Times New Roman, Font size '11' with single spacing